

# Step by Step instructions for registration:

- **Current Registrants/Players**

- Log-in to your account
- Go to the "Register Now" tab in the upper left corner.

**(From this point on registration is the same for current and new users)**

- This will bring up your current players and what is available for them to register for.
  - If you need to add a new player, there is a tab at the bottom to "update and add another participant"
- It will take you thru several screens this is normal. (Each Screen is listed below)
  - Shopping Cart Details
    - This will show what programs you picked.
  - Additional Participant Information
    - This is where you add emergency information and uniform information
  - Volunteer Selection
    - If you or your spouse would like to volunteer for Coach/Assistant Coach/Team Manager, this is where you do that. You will need the volunteers Drivers License number. If you don't have it handy do not volunteer now, you can always do that later.
  - Retail Products
    - This is where you can buy standard soccer related items. Don't worry if you don't want any just click Next.
  - Spirit Wear
    - This is where you can purchase MASF and Viper spirit wear. This will be the only way to get spirit wear, it is available all year, not just at registration. We also hope to be adding things along the way so feel free to check back.
  - Check Out
    - Yes You Finally Made it this is where you check out!
- **If you don't complete all of these steps, your registration will not be complete and your child will not be placed on a team.**
  - You should get a confirmation e-mail, if you don't receive one please check your "My Account" page, if there is something in your shopping cart, the order is not complete.

- **First Time Registration**

- Go to the Register tab in the upper left corner
  - You register as a parent/account user, not the player or players
- Add Participant
- Now it will take you thru the rest of the steps, as indicated above.

- **Viper Tryout Registration**

- Please Register For Tryouts (see steps above for registration info).
  - Coaches/Trainers will be bringing the list to tryouts, to speed up check in.
  - For More information on the McHenry Vipers Travel team, please see the McHenry Vipers Handbook.

